

POSITION
Full-Time/Tenure Track
Renewable Energies/Energy Efficiency
Instructor

DUTIES

Teach lecture and laboratory Solar Photovoltaic Installation and Energy Efficiency courses from Beginning to Intermediate and Advanced levels; develop course-appropriate laboratory exercises in both Solar Photovoltaic and Energy Efficiency courses; assist in developing career technical certificate programs within the Sustainable Technologies Program; establish industry partnerships in collaboration with Sustainable Technologies Program advisory boards; assist in identifying and developing articulations for Sustainable Technologies Program tracks with four-year institutions of higher learning; assist in developing a marketing plan to provide outreach and recruitment; provide leadership for the emergent Recycling and Resource Management Certificate program and other Sustainable Technologies programs that may be developed in the future; maintain office hours; participate in development and evaluation of course materials, selection of textbooks, academic and career advisement, staff development programs and college department and faculty organization activities.

The successful candidate will be the first permanent full-time tenure track faculty position in the Sustainable Technologies Program, and program leadership will be an important component of this position in addition to teaching. Additionally, many of the courses in the Sustainable Technologies Program are offered on weekday evenings with all-day Friday and Saturday laboratories. Successful candidates must be willing to teach during these non-standard times.

MINIMUM QUALIFICATIONS

The minimum qualifications for disciplines on this list are any bachelor's degree and two years of experience, or any associate degree and six years of experience..

PREFERRED QUALIFICATIONS

Bachelor's degree in Engineering, Environmental Technologies, Renewable Energies, or related field, plus a minimum of two years industry experience in renewable energies, specifically Solar Photovoltaic Installation or Energy Efficiency; Master's degree in Engineering, Environmental Technologies, Renewable Energies, or related field; college-level teaching experience in Solar Photovoltaic Installation and/or Energy Efficiency lecture and laboratory courses; knowledge of current advances and practices in Solar Photovoltaics and/or Energy Efficiency

(commercial, residential, etc.); additional experience in Renewable Energies (including solar thermal, wind, and wave) education; NABCEP certification; evidence of sensitivity to and understanding of the socio-economic, academic, cultural and ethnic diversity within the community college student population including students with physical and/or learning disabilities as these factors relate to differences in learning styles.

**The Santa Monica Community College District, in its desire to select outstanding faculty members from the largest possible pool of qualified applicants, recognizes the fact that candidates may attain expertise in a discipline through a variety of means. Certain combinations of education, experience and other accomplishments in the field may be judged by the District as equal to the stated minimum qualifications for this position. Candidates who feel they possess such equivalent qualifications are encouraged to apply and provide appropriate documentation of their qualifications.*

INFORMATION/BENEFITS

- The Academic work calendar is 10 months
- 10 paid ill days each academic year
- Fully paid medical, dental and vision care coverage for the employee and dependents
- \$50,000 Life insurance for employee
- STRS (State Teachers Retirement System)

COMPENSATION

Salary: \$45,331 - \$107,490
(based upon academic preparation and teaching experience)

CONDITIONS OF EMPLOYMENT

Appointment subject to verification of official transcripts, current or previous employment, tuberculosis exam, and fingerprint clearance. Selected candidate must provide identification and work authorization.

**APPLICATION PROCESS AND
REQUIRED MATERIALS**

- *A completed District application*
- *A cover letter which outlines education and experience relevant to the duties and responsibilities of the position*
- *A detailed resume of professional experience or placement file*

(If the placement file from graduate institution contains two (2) letters of reference which are less than three (3) years old, further letters of reference are not necessary)

- *Two (2) letters from persons having first-hand knowledge of the candidate's professional qualifications, character, etc.;*
- *Copies of transcripts (need not be official).*
- *Equal Opportunity Survey – optional*

All applications and materials must be received by:
MARCH 25, 2011.

HOW TO APPLY

Employment information and instructions for submitting applications may also be obtained 24 hours a day by calling (310) 434-4336

On-Line:

<https://jobs.smc.edu>

Please note:

The documentation that you upload to the on-line system must be the actual document considered for review by the selection committee. A placeholder should not be uploaded in lieu of any documents. A placeholder will make your application incomplete and will cause your application to be rejected. Documentation will not be removed from your application file by the Santa Monica College Office of Human Resources.

Only the documentation requested should be uploaded for review. If you are selected for an interview, you may present any additional materials which will acquaint the committee with your interests, abilities and experiences at that time.

By Mail:

Office of Human Resources
Santa Monica Community College District
1900 Pico Boulevard
Santa Monica, California 90405

In Person:

Office of Human Resources
Santa Monica Community College District
2714 Pico Boulevard, Suite 210
Santa Monica, California 90405

The Santa Monica Community College District will not accept faxed applications and will not fax applications to applicants. Resumes will not be accepted in lieu of the district application. E-Mail letters of reference will not be accepted.

Please note: It is the applicant's responsibility to ensure that all application materials are received on or before the closing date.

All materials included in your application are considered for this position only (all materials may be photocopied). The district application and all supporting documentation including original documentation and any photocopies become the sole property of the Santa Monica Community College District and will not be returned.

SELECTION PROCESS

The selection process shall include the following steps:

- (a) A screening/evaluation committee will review application materials to determine minimum qualifications for the position are met;
- (b) A pool of qualifying candidates will be invited to an initial interview with the selection committee at the Santa Monica Community College District's main campus or one of its satellite campuses;
- (c) Upon completion of initial interview process, the selection committee will recommend candidates for final interview with the Superintendent/President who will recommend a candidate for appointment by the Board of Trustees.

Applicants will be notified by letter of their status as the committee progresses through the hiring process. Candidates who are selected for a final interview with the Superintendent/President should not expect official notification of the status of candidacy until the Board of Trustees has acted upon the Superintendent/President's recommendation.

All travel costs related to an initial interview will be borne by the candidate. Only ½ of the airfare cost to the Superintendent/President's interview will be borne by the college.

The Santa Monica Community College District reserves the right to contact the current or most recent employer of any candidate and to investigate past employment records.

The Santa Monica Community College District reserves the right to re-advertise the position or to delay filling the position indefinitely if it is deemed that applicants for the position do not constitute an adequate applicant pool.

Accommodation: Candidates with legally defined disabilities may request reasonable accommodation in the interview and the selection process by notifying the Office of Human Resources by the deadline date. Candidates may be required to supply documentation supporting the need for the accommodation when the request is made.

For Santa Monica Community College Campuses & Program Sites please go to the website below:

<http://www.smc.edu/campusmap/default.htm>

For Airport, Hotel and traveling information please go to the Santa Monica Convention and Visitor Bureau website below:

<http://www.santamonica.com>

THE DISTRICT

The Santa Monica Community College District is a 37+ acre campus with 5 satellite locations situated in the city of Santa Monica, which is located in the western part of Los Angeles County. The college provides excellent academic and vocational programs and counseling services to an ethnically diverse student population of 32,000.

The Santa Monica Community College District has an annual budget of \$120 million, and a total of approximately 1800 employees.

OUR VISION, MISSION & GOALS

Santa Monica College:

Changing Lives Through Excellence In Education

Santa Monica College strives to create a learning environment that both challenges students and supports them in achieving their educational goals. Students learn to contribute to the global community as they develop an understanding of their personal relationship to the world's social, cultural, political, economic, technological, and natural environments.

To fulfill this mission, the College provides open and affordable access to high quality associate degree and certificate of achievement programs. These programs prepare students for successful careers, develop college-level skills, enable transfer to universities, and foster a personal commitment to lifelong learning.

Santa Monica College serves the world's diverse communities by offering educational opportunities which embrace the exchange of ideas in an open, caring community of learners and which recognize the critical importance of each individual's contribution to the achievement of the college's vision.

Santa Monica College will be a leader and innovator in student learning and achievement. Santa Monica College will prepare and empower students to excel in their academic and professional pursuits or lifelong success in an evolving global environment.

As a community committed to open inquiry that encourages dialog and the free exchange of ideas, Santa Monica College will serve as a model for students in the practice of its core values: intellectual inquiry, research-based planning and evaluation, democratic processes, communication and collegiality, global awareness, and sustainability.

Santa Monica College students will:

- Acquire the self-confidence and self-discipline to pursue their intellectual curiosities with integrity in both their personal and professional lives;
- Obtain the knowledge and skills necessary to access, evaluate, and interpret ideas, images, and information critically in order to communicate effectively, reach conclusions, and solve problems;
- Respect the inter-relatedness of the global human environment, engage with diverse peoples, acknowledge the significance of their daily actions relative to broader issues and events;
- Assume responsibility for their own impact on the earth by living a sustainable and ethical life style.

01/25/11



Santa Monica Community College District

POSITION ANNOUNCEMENT

Full-Time/Tenure Track

RENEWABLE ENERGIES/ENERGY EFFICIENCY INSTRUCTOR

\$45,331 - \$107,490



Application Deadline

MARCH 25, 2011

*Equal Opportunity, Title IX,
Employer of the Disabled*

Board of Trustees

*Dr. Andrew Walzer, Chair
Dr. Margaret Quiñones- Perez, Vice Chair
Dr. Susan Aminoff
Judge David Finkel (Ret.)
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